

FIRE SAFETY

in your home



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For all Fire Emergencies Call 000

لجميع حالات الحريق اتصل برقم الطوارئ 000

對於所有火災緊急情況，請撥打 000

1. Stay calm and follow your escape plan.
2. At the back of this booklet, there is information on how to create your own escape plan.
3. Make sure you are safe, then call 000 on your phone.
4. Speak clearly and answer the phone operator's questions.
5. Tell the phone operator where you are, including your suburb, street number, and street name.
6. Don't hang up the phone until you have answered the operator's questions.



If your Home is on Fire

- Stay low
- Get out
- Stay out



If your Clothes are on Fire

- Stop
- Drop
- Cover and roll



Keep Smoke Alarms Working

We take fire safety very seriously.

A smoke alarm has been installed in your home to help keep you safe.

Each year, your smoke alarm will be checked by a contractor to make sure it's working properly. We will contact you when we need to check your alarm. Please help the contractor by letting them in when they need to test your smoke alarm. They will give you identification.

Test your smoke alarm batteries once a month. You can do this by pressing and holding the test button for about five seconds until you hear the beeps.

Regularly vacuum any dust off your smoke alarm – this helps stop false alarms and makes sure smoke can reach the internal sensor.

Stay Fire Safe in Winter

Prepare a fire escape plan with everyone who lives in your home.

Keep your matches and lighters safe and away from children.

Keep any wet clothes at least one metre away from heaters.

Always put out any candles or open flames before you go to bed.

Handle candles with care.

Keep curtains, tablecloths, and bedding away from heaters.

Clean the lint filter every time you use a clothes dryer.

Only plug one appliance in each power point or power board. Switch them off when you are not using them.

Check that your electric blankets are in good condition – they shouldn't have any damage.

Do not use outdoor cooking or heating equipment inside your home – they could cause a build-up of deadly gas in the house which can lead to injury or death.

*Turn to page 9 to
create your own Family
Escape Plan now.*



Be Fire Safe in the Kitchen

Do not let children near the oven or hotplates while you are cooking.

When cooking with pots and pans, turn the handles in – this stops them from being knocked over

Do not use water to put out oil or fat fires – this can make the fire worse and burn you.

Clean your grill after each use. Also clean the rangehood filter and all cooking appliances regularly.

Make sure you turn cooking appliances off when you are finished cooking.

If you have to leave the kitchen while you are cooking, turn all your cooking appliances off.

Do not wear clothes with loose fitting sleeves around the oven or hotplates as they might catch fire.

Do not keep tea towels, oven mitts, or other items that might catch fire near the oven or hotplates.

Be careful to not leave rubbish or items on top of the hotplates or oven as they might catch fire.

Heat oil carefully and slowly in a saucepan – this will help avoid fat splatters.

Do not carry pans of hot or burning oil through the house – it may help spread a fire and cause injuries.

If there is a fire in your kitchen that you can't put it out:

- Turn off the appliance
- Leave the house
- Go to a safe place
- Call 000

Use Powerboards Safely

Power boards can cause fires when not used properly.

Do not overload your power board. This happens when you plug in too many appliances.

Fire and Safety NSW recommended only using power boards that have built in safety switches or surge protectors.

Dust can build up in power boards that you aren't using. You can prevent this by turning the power board on its side.

Make sure you have good air flow around your power boards. This will stop them from building up heat.

Check often that electric plugs are still plugged in firmly.

You should also check leads and extension cords to make sure they are not damaged.





Create your Fire Escape Plan

1. If your home is on fire, get out.
2. Prepare the plan with everyone who lives in your home. Make sure that everyone with a disability can get out.
3. Make a safe meeting place outside (for example, the letterbox).
4. Plan two ways of getting out of every room.
5. Make sure you can open all windows and screens easily.
6. Practice your escape plan twice a year, and make sure everyone you live with is involved.

*Turn to page 9 to
create your own Family
Escape Plan now.*

Escape Plan Steps

1. Help anyone who is in immediate danger
2. Close the door to each room as you leave. This stops the fire and smoke from spreading.
3. If there is smoke, crawl low to stay under it.
4. Go to your meeting place.
5. Once you are out, stay out - never go back inside a burning house.
6. When you are safe, call triple zero (000)

Example Escape Plan

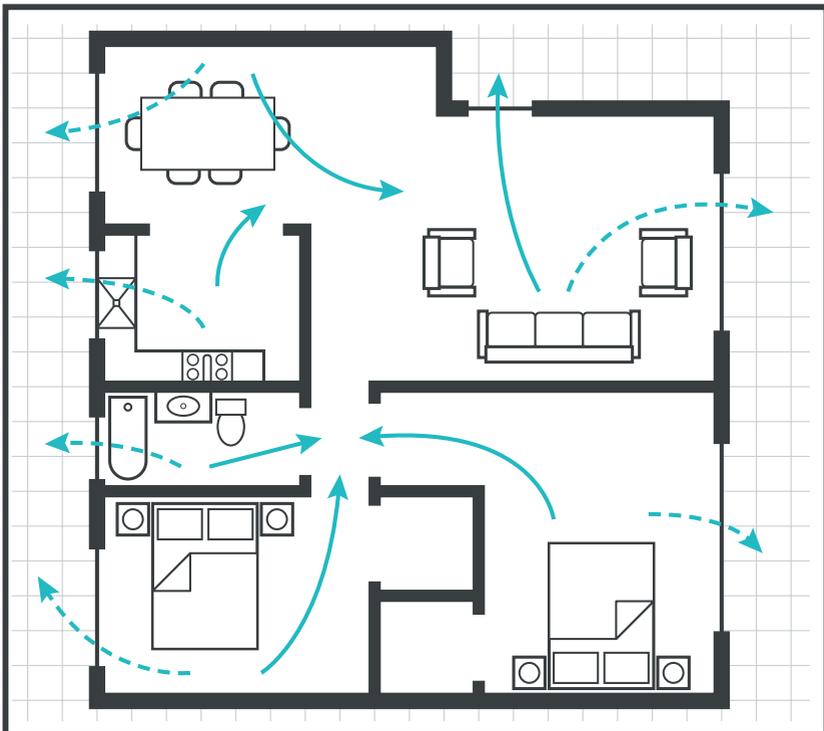
Decide on a meeting place outside.

e.g. Our Letterbox

Plan two ways out of a room.

Primary —————→

Secondary - - - - -→



Your Escape Plan

Draw your escape plan here and share it with everyone in your home.

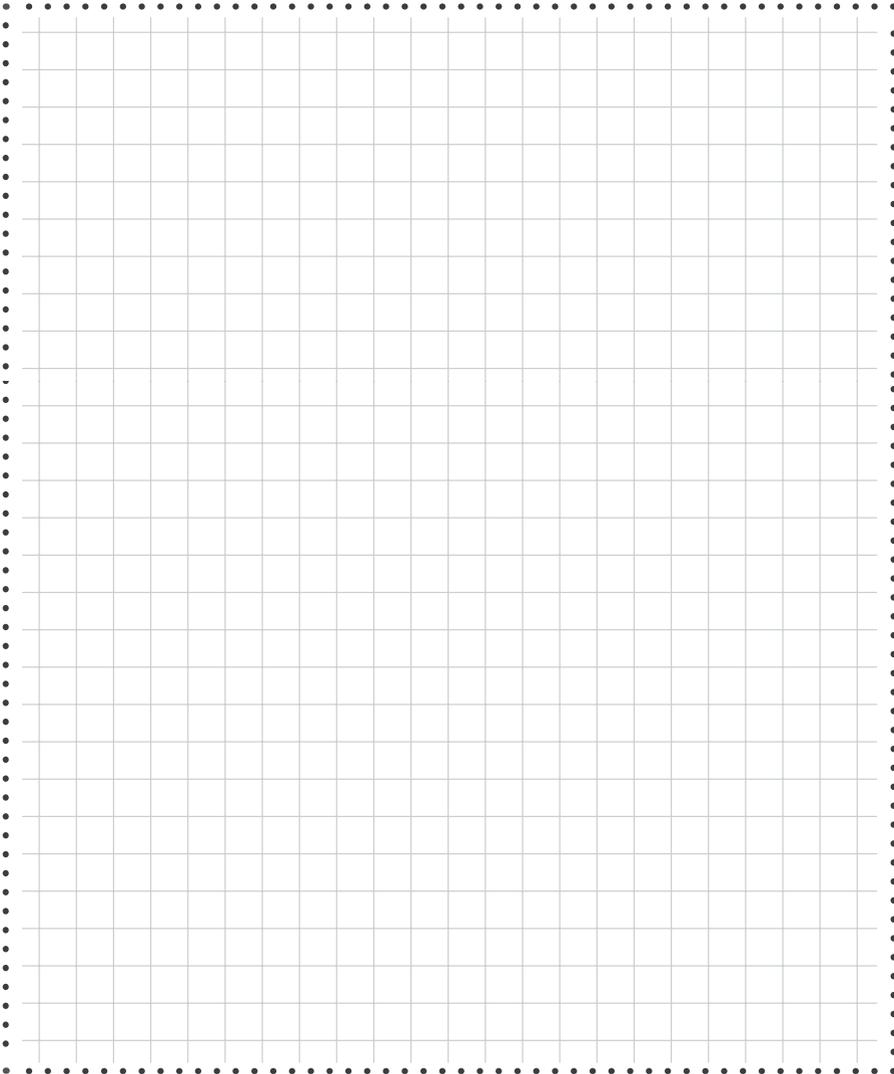
Decide on a meeting place outside.



Plan two ways out of a room.

Primary 

Secondary 



Need Help?

If you need an interpreter to help you read this brochure, please call the Translating and Interpreting Service for free on 131 450. Ask them to call Hume Community Housing on (02) 9722 4329.

بحاجة إلى مترجم للمساعدة في هذا الكتيب يرجى الاتصال على الرقم 131450 لخدمات المجانية و اطلب منهم الاتصال مع هيوم كميونتي هاوسنغ على الرقم 9722 4329

如果您需要口譯員協助本手冊，請致電 131 450 免費致電翻譯和口譯服務TIS。請他們致電 9722 4329 聯繫 Hume Community Housing。

Disclaimer

This document aims to give you information about fire safety and the steps you can take to prevent a fire in your home. It is a guide only. We've made every effort to make sure the information is valid and correct. However, we've put the information together using the resources available to us, including the Fire & Rescue NSW website, and should be treated as such. No rights can be drawn from the information in this document.

Fairfield Office

7 Hamilton Rd, Fairfield NSW 2165

Parramatta Office

4/79 George St, Parramatta NSW 2150

Claymore Office

2 Glenroy Dr Claymore NSW 2559

By appointment only. Contact your housing officer to book a time.

Office Hours

Mon, Tues, Thurs, Fri: 9:00am - 5:30pm
Wed: 1:00pm - 5:30pm

Your Neighbourhood Officer or Housing Coordinator:

02 9722 4300



General Enquiries
02 9722 4300



Email Address
hume@humehousing.com.au



Assets & Maintenance
02 9727 0688



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