



# **REQUEST FOR EXPRESSIONS OF INTEREST**

General Maintenance Contract – Regional Hunter

## **Addendum One**

**Closing Date: 10.00 am 16 November 2020**

The Following changes are to be made to the Eol documentation:

## **Part A - Section 1.6**

Replace the existing section 1.6 with the following (changes in red):

### **1.6 SUMMARY OF KEY INFORMATION:**

Following is a summary of the key information for this EOI:

<b>Item</b>	<b>Detail</b>
<b>EOI Closing Time:</b>	<b>16 November 2020, 10.00 am</b>
<b>Asset Owner</b>	Hume Community Housing Association Co Ltd ( <b>Hume</b> )
<b>Project:</b>	General Maintenance Contract – Hunter
<b>How to submit your Response:</b>	All responses (including any supporting documents) must be emailed to: <a href="mailto:Humehousing@procuregroup.com.au">Humehousing@procuregroup.com.au</a>
<b>Project Scope / Services</b>	The intended Services and Project scope of works are described in Part B.
<b>Registration of intent to respond</b>	If your organisation intends to respond, please register by email to <a href="mailto:humehousing@procuregroup.com.au">humehousing@procuregroup.com.au</a>

## **Part C Section 3.1**

Replace the existing Part with the following (changes in red):

### **3.1 LODGEMENT DETAILS**

To be a valid submission, Responses must be lodged by **10.00 am on 16 November 2020 (Closing Time)**, and lodged as follows:

All responses (including any supporting documents) must be lodged via email to [humehousing@procuregroup.com.au](mailto:humehousing@procuregroup.com.au)

## **Part C Section 3.6**

### **Section 3.6.2 Weighted Evaluation Criteria**

Replace the existing table with:

Item	Evaluation Criteria	Returnable Schedule	Response Limit (excl attachments such as policies/procedures)
1	Demonstrated ability to undertake the scope of maintenance services <b>within the Hunter Region</b> , including <b>current capacity in the Hunter</b> , undertaking urgent works out of normal business hours on a 24/7 Basis and experience in working under a schedule of rates model.	3 section 1.2	2 Page
2	Demonstrate Sound Management systems including: <ul style="list-style-type: none"> <li>• WH&amp;S</li> <li>• Environmental</li> <li>• Risk Management regulatory compliance including licences and permits</li> </ul>	3 Section 1.3	1 page of each item
3	Key account management and service management personnel	3 Section 1.4	3 pages
4	Ability to effectively manage workflows and to integrate with Hume's systems (i.e IT systems)	3 Section 1.5	1 Page
5	Demonstrated customer focus and willingness to assist in delivering social outcomes	3 Section 1.6	1 Page

Add a new section 3.6.3:

### 3.6.3 Additional References

Hume reserves the right to contact other Community Housing providers or NSW Government departments agencies and/or other organisations to seek references on the performance of respondents in performing similar maintenance activities as part of the evaluation process. Hume will be under no obligation to notify any respondent that it has sought a reference from Community Housing providers or NSW Government departments and agencies.